

Music City Marauders Hockey Association  
POLICY and PROCEDURES

<b>Category: Donations &amp; Fundraising</b>		<b>No: 24 MCM 01-105-507</b>
<b>Title: Fundraising Policy</b>	<b>Issued: 6/11/24</b>	<b>Revised:</b>

**POLICY / PROCEDURES:**

General Policies

- Fundraising is a team decision.
- No team is required to fund raise. Teams may not mandate that players and families participate in fundraising.
- All teams must have approval from the Music City Marauders (MCMHA) Board of Directors prior to beginning any fundraising programs. All checks written for team fundraising must be made payable to Music City Marauders Hockey Association and will be allocated into the team fund established by the organization's treasurer.
- All funds raised must benefit all team players equally.
- All funds raised are allocated on a per player basis (not per family). If a family has two players on the same team, they will benefit from funds raised for each player.
- All use of the Music City Marauders name, logos, and likeness must be approved prior to use and full disclosure included in the approval process.

Fundraising Approval Process

- The team Head Coach and/or manager submits the "Request for Team Fundraising" to the MCMHA Board of Directors.
- The MCMHA Board of Directors reviews the proposal and verifies that the proposed team fundraiser is within fundraising guidelines.
- The MCMHA Board of Directors will either approve, approve with changes, or deny the proposal and notify the team Head Coach and/or manager.
- If approved, the team may begin the fundraising activity. If approved with changes, the team contact must agree to all changes and submit a revised proposal prior to beginning the fundraising activity. If denied, the team may not engage in the fundraising activity and may submit an alternative proposal to begin the process again.

Appropriate uses of fundraising monies include, but are not limited to:

- Tournament registration fees.
- Purchase of team apparel or other equipment for use by the team (not included in team registration fees). Equipment is allowed under the assumption that the equipment that lasts the entire season will be donated to the club at the end of the season.
- Training expenses (including coaching or player development).
- Payment for extra practices or games not included in team registration fees.
- Assistant Coach/s payment.

- Player hotel rooms at tournaments - If approved by all team members, the club may write a check payable directly to the hotel for each player's hotel room. No checks will be made payable directly to individuals and no after-the-fact reimbursements will be made.
- Team building activities.
- Coach end-of-season gifts / end of season parties.

Fundraising monies may NOT be used for:

- Individual incentive awards for players.
- Any portion of an individual player's registration fee for the program (including tryout fees).